



Post 16 Admissions

Date approved: October 2015
Signed by Chair of Governors: Mr Paul Rossi

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Date approved: October 2015
Signed by Headteacher: Mr Sean Hayes

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Reviewed: October 2018
Next Review: September 2019



St John Fisher
Catholic High School

Policy and Procedures

Post-16 Admissions

Purpose

To define the process for admission of students into Post-16 (Key Stage 5) courses at St John Fisher Catholic High School

We want Year 12 students at St John Fisher to follow a route to success that relates to their interests and abilities. For this reason all courses in Year 12 have entry requirements. These requirements are based on our understanding of the demands of the courses and of the qualities which students need to meet these demands successfully.

Students wanting to study alternative courses are signposted to local FE colleges and other institutions.

1. Criteria for access to Level 3 courses

Requirements for Level 3 courses are 5 GCSEs at grade 4 or better, usually including Maths and English and representing at least 4 different courses taken in one examination period. Please note that an individual subject cannot count for more than 2 GCSEs.

For students embarking on an A level which requires essay-writing, English language GCSE Level 4 or equivalent is essential. Maths GCSE Level 4 or equivalent is of similar status for those embarking on scientific or technological studies

In order to study specific subjects at Level 3 we strongly recommend that students should have achieved at least a Level 6 at GCSE in subjects which they wish to pursue at A level. Many courses have additional specific requirements; see our 'Course Requirements' in the prospectus for full details.

Requirements for Level 3 vocational courses, for example BTEC or OCR National qualifications are a minimum of four D grades (or numerical equivalent), including English. The school reserves the right to refuse a place to students who may have achieved four grade 3s but are not deemed suitable for Level 3 study.

If a course is oversubscribed at the application deadline, students will be allocated to the course according to their previous qualifications in that subject, with priority given to those who have the higher ability. If a further distinction between applicants is required priority will be given to the student who has the fewest alternative courses available to them.

2. Programmes available

The majority of Level 3 students will study three Level 3 courses (3 A levels or a combination of vocational courses and A Levels) plus an enrichment course.

All students must continue studying GCSE English Language and/or Mathematics if a grade 4 has not been achieved.

3. Guidelines for Applicants

The total number of places available in the Sixth Form is 150. Priority is given to applications from current students at St John Fisher who wish to continue their studies here. Of these, priority will be given to applications received by the published deadline, and each applicant's form and reference will be considered carefully before we make an offer of a place.

If the school has more applications than places available parents may elect to place their child's name on a waiting list. Students will be placed on the waiting list in strict order according to the oversubscription criteria on the Admissions Policy. If a place becomes available at the school, places will be allocated according to this criterion.

The waiting list will be held from the allocation of places date until the end of December in Year 12. Applicants must inform the school on GCSE results day that they wish to remain on the waiting list by telephoning the school.

We invite all (external) students who meet our entry criteria into the school to discuss our expectations, answer any questions students may have and clarify options. Parents are also welcome to attend with students. In addition, students and parents are shown around the school by our own students. We feel this is important as it gives you the chance to see the school during a normal day and to speak to our students about their experiences at St John Fisher, thus giving you a true reflection of life at the school. These meetings will take place during the spring and summer terms.

Successful applicants will be contacted within four weeks of their tour with an offer conditional on their GCSE results meeting their chosen courses requirements.

Applicants are expected to reply to their offer by 1st March and may only accept one offer.

Reviewed by the Governors Curriculum Committee: October 2018

Next Review Date: September 2019

Staff Member Responsible: AHT